

Project Manager

Financial Institutions and Climate

Permanent contract (CDI)

CONTEXT OF THE ROLE:

I4CE

The Institute for Climate Economics (**I4CE**) is a Paris-based think tank with expertise in economics and finance with the mission to support action against climate change.

Through its applied research, the Institute contributes to the debate on climate-related policies. It also publishes research to support financial institutions, businesses and territories in the fight against climate change and that assists with the incorporation of climate issues into their activities and operations. For more information on **I4CE**'s activities, please see our [2022 Annual report](#).

I4CE & Public Financial Institutions

The project manager will join **I4CE**'s Finance research programme which supports the financial sector to align its financial flows with the objectives of the Paris Agreement. He/She will more specifically be contributing to **I4CE**'s work on development finance, which focuses on the role of public financial institutions in fostering the transition of developing countries.

As a strategic area of work within the Finance research programme, **I4CE** seeks to accelerate and scale up the contribution of the financial sector to achieving long-term climate goals.

Following the Paris Agreement and its call to ensure the compatibility of financial flows with a low-greenhouse gas climate-resilient development pathway, there has been a strong incentive for public financial institutions to transform themselves. NGOs and public authorities are making an urgent request for them to align their activities with a global warming scenario of 1.5°C or well below 2°C, and to be more transparent about the climate-related risks they face and the impact of their activities on climate and the environment.

I4CE provides analyses and facilitates a space for dialogue to enable these actors to mainstream climate change issues into their activities. Over the past few years, **I4CE** has been among the leading think tanks fostering discussion on climate mainstreaming and Paris alignment in public financial institutions and development banks, as well as private financial institutions.

I4CE houses the Secretariat of 'Mainstreaming Climate in Financial Institutions' (the Initiative).

In 2016, given its expertise on the subject of mainstreaming climate in the operations of financial institutions, **I4CE** was appointed Secretariat of [Mainstreaming Climate in Financial Institutions](#).

In line with international commitments to address the urgency of climate change, Mainstreaming Climate in Financial Institutions assists public and private financial institutions to:

- better address and manage climate-related risks and opportunities,
- ensure that climate considerations are disseminated within their organisations,

- align financial flows with the objectives of the Paris Agreement.

Today, the Initiative brings together over 50 of the leading public and private financial institutions who are working to integrate climate change considerations across their operations.

ROLE AND RESPONSIBILITIES:

The Project Manager will contribute to **I4CE**'s research activities in the field of development finance and support the implementation of the Initiative's work programme. He/she will work under the supervision of the Senior Project manager in charge of public development banks (also Head of the Initiative) and will ultimately be reporting to the Finance Programme director.

Production of original research and contribution to public debates

The Project Manager's main activities will be to contribute to research and public debate on the role of public development banks in aligning international financial flows with Paris Agreement objectives. His/Her work will cover a broad range of topics related to the integration of climate considerations into the investment decisions of public and private financial institutions, including climate risk management, alignment with the Paris Agreement, and the impact of financial institutions' actions on the transformation of real economy.

In relation to this area of work, the Project Manager will be expected to:

- contribute to the identification of relevant research topics (identifying the main issues to be examined, analysing the inherent political agenda and possible actions to be taken to position **I4CE** on this theme, etc.);
- build convincing project proposals (participating in the search for partners and sponsors, identifying potential funders, developing a draft proposal and budget);
- be responsible for one or several research projects (project management, literature review, conducting interviews, developing case studies, organising expert workshops, writing, integrating reviewers' comments, layout, communication);
- support the information and analytical needs of team members and partners that may be related to other project requests,
- contribute to increasing the impact of **I4CE**'s research programme by participating in the communication effort (social networks, websites, press relations), and contributing to engagement with **I4CE**'s network (attending working groups, external events...).

Participate in the implementation of Mainstreaming Climate in Financial Institutions' work programme:

The Project Manager will work under the supervision of the Head of the Secretariat and in close collaboration with the current Secretariat Project Manager to contribute to the implementation of the Initiative's work programme. These tasks may include but are not limited to:

- organisation and facilitation of technical exchanges between financial institutions: drafting of event concept notes, organisation of webinars, workshops and public events, monitoring of priority topics, contribution to case studies as appropriate.

- facilitation of exchanges between financial institutions: facilitation of focus groups, responding to members' requests, participation in interviews.
- implementation of the communication strategy (including content production).
- contribution to strategic discussions: participation in coordination group meetings (including the drafting of minutes), contribution to the elaboration of the annual work programme, and to annual reports when needed.

EXPERIENCE AND COMPETENCIES:

The position is aimed at an individual with **a minimum of 5 or more years of prior applied research and project management experience** and an MSc or PhD level of education related to climate change and/or sustainable development.

This position requires a strong knowledge of climate issues for the financial sector. Experience in a research centre or a financial institution working on climate-related considerations (alignment of financial operations, climate risk management, transition planning, etc.) and/or development finance is desired.

The candidate should be able to integrate into an international work environment team and be available for occasional travel abroad for conferences, meetings, and events. Perfect command of spoken and written English is essential, including to run meetings and conduct interviews with high-level experts. Knowledge of French is desired.

The precise skills and motivations expected are as follows:

- 1) a rigorous mindset that allows to problematise research questions, carry out thorough analysis and summarise results in a clear fashion, so that their impact can be maximised:
 - a. good analytical and writing skills.
 - a. ease in manipulating information from a variety of sources.
 - b. ability to conceptualise and take a step back from the materials collected.
 - c. good autonomy and an inquisitive mind to get to the bottom of issues.
- 2) high motivation to work with financial actors for the implementation of the low-carbon and resilient transition.
- 3) excellent project management and networking skills:
 - d. ability to develop funding requests and partnership proposals with international organisations and donors.
 - e. ability to develop, implement, and adapt a work programme according to the international agenda.
 - f. appetite to organise technical and high-level events in person and remotely.

The job offer is open to people with disabilities.

ADDITIONAL INFORMATION:

I4CE offices are located in Paris in the 6th district. Candidates with exceptional profiles not based in Paris may be considered.

START DATE: If possible, by July 1, 2023 – flexible for the right candidate.

REMUNERATION: I4CE's pay and benefits package is in line with paygrades in the think tank community. Salary will be commensurate with level of experience and based on I4CE's pay grades.

CONTACT: Send CV and cover letter to Claire Eschalier, Senior Project Manager (claire.eschalier@I4CE.org), cc: Sarah Bendahou, Project Manager (sarah.bendahou@i4ce.org), Alice Pauthier, Project Manager (alice.pauthier@i4ce.org) . A first round of review of applications will occur shortly after May 26th, 2023. Applications will be accepted until the right candidate is found.